



## District Business & Advisory Services

Judy Lee Kershaw: Director- DBAS: 408-453-6599

**Bulletin: 18-022**

Date: January 25, 2018

From: Ann Redd-Oyedele, Senior Advisor, DBAS

Re: 2017 W-2 Wage and Tax Statements

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If your district has not made other arrangements, please be advised that the 2017 W-2 Wage and Tax Statements have been printed and are ready for pick up from your mailbox in District Business and Advisory Services (DBAS). A corresponding pre-list of the printed W-2s will be sent by email to your district payroll contact. Per Internal Revenue Service guidelines, W-2's must be furnished to your employees on or before January 31, 2018.

If there are any questions, please feel free to call me at (408) 453-6593 or your District Advisors:

Yen Lam (408) 453-6510  
Stephanie Lo (408) 453-4327  
Anita Maharaj (408) 453-6594

*Please distribute this memo within your District as deemed appropriate.*